

Siskiyou Singers Board Minutes

November 19, 2022

10:00 am – 12:00 pm

Board Members Present: Mark Reppert, Howie Seay, Steve Thomas, Mary Van Wesep (via ZOOM), Laura Barlow, Scott Nelson, , Michael Zuzel, Cynthia Tank

Absent: Mary Bergstrom, Loretta Barker, Fallon Stewart, Michele Kyle

Meeting Called to Order at 10:07 p.m.

Approval of the October 2022 Minutes

MOTION: moved that the Board Minutes of September 17, 2022, be approved. seconded the motion. MOTION PASSED

Written Reports:

Artistic Director – Mark Reppert

Our 40th Anniversary Concert is going to be spectacular! The music is great and the choir sounds wonderful.

For those concerned about low numbers in the choir, realize that great performances attract more, better people. Word does get around. In fact, I have been in conversations with quite a few wonderful singers for next term. Just sayin'...

President – Howie Seay

We are less than three weeks out from our concert!

How exciting to execute on all of this work and planning. Thanks to the dedication of our wonderful board members, we have had a successful fundraising campaign (EITY), a well-publicized concert, and we have a place to relax and enjoy each other after we complete our performances.

As it has been a while since our last live performance (2019), please speak-up early and often if you perceive that an item is not being tended to. We have already switched to alternate volunteers for the ticketing process, but, as usual, we found friends of the choir to step up. We persist! We are working down our checklist, but if you see something, (kindly) say something.

Here's to a happy and healthy holiday season!

Membership – Fallon Stewart

No Report

Publicity/Programs/Public Relations – Michael Zuzel

- Publicity for the concert is moving along. Posters have been distributed (we still have a few routes not yet covered, but Sue Silfvast says she will distribute all that are left), postcards mailed, emails sent to our audience list, concert listed on online calendars, news release sent out, underwriting spots sent to SOPBS and JPR, ads placed in Sneak Preview and Locals Guide.
 - Still to come: JPR First Friday Arts and social media postings.
- Fund-raising letters for donors finally went out last week. Printer will get us the rest of the donor envelopes to insert in the programs by December 1.
- Content for the program has been sent to Shawn. Programs will be ready to proof on November 29, and back from the printer by December 8.

Added at the board meeting: Regarding the distribution of concert posters, this is our opportunity to glean the list of recipients. Sally will update the list in our database.

Choir Tour – Cynthia Tank

No Report (See 2024 Tour Update under Board Business)

Treasurer's Report – Laura Barlow

Balance Sheet

Our balances are looking good compared to last year but last year at this time we were still doing virtual choir and did not fund-raise in the fall nor did we collect registration fees.

CD – The CD Mated in October and I transferred it into our savings account yesterday until I could investigate and present alternatives to the Board.

The accrual I had taken for the concert hall rental in 2019 is now off the balance sheet as per advice of N&P accountant.

Profit and Loss Statement as of October 31

Nothing particular of note.

MOTION: The board will authorize the treasurer to move \$20,000 from savings to a thirteen month certificate of deposit (CD). **MOTION PASSED**

To access the full profit and loss (P&L) report, contact treasurer Laura Barlow

Development Committee – Laura Barlow

Development Committee Spreadsheet as of November 17

Choir fund-raiser went well. I know there are more singers who intend to donate before the end of the year.

Non-singer fund-raising just starting to produce donations now.

Car Donation

We have received our first car donation!

Board Business

COVID Considerations and Final Decisions – Howie

The board will continue to monitor the situation looking closely at the community case rate. The decision regarding mask wearing will be made one week prior to the concert weekend. For now, the wearing of masks by singers is optional, not required.

Riser Update – Steve

Steve Thomas has been working closely with Jim to learn the ins and outs of setting up the risers. Steve and Howie will meet with Jim at the storage unit to tighten up any loose ends. We will rent the moving truck for the weekend. The movers are slated for two hours of work on both Friday and Sunday at \$125/hour. We will use twenty risers. Steve reports that he has enough volunteers to help with the set-up and tear down.

Post-concert Party Update – Fallon (submitted written report)

Party planning is going well. Lots of RSVPs. It is confirmed that Rob will play the piano. He wants \$150 plus 2 tickets to Sunday's performance. It is suggested that Michael deliver the tickets to him in Peace Choir. Margaret wants to know the budget for wine & board provided items (a cheese platter, meat platter, veggie platter)?

MOTION: Hire Rob to provide entertainment at the after-concert party for \$150 plus two Sunday concert tickets. **MOTION PASSED**

ACTION ITEM: Howie will ask Fallon to get a suggested budget from the Baldwins which then will be submitted to the board for approval. Howie will also ask Fallon to get information from the Baldwins regarding the cost of parking cars.

ACTION ITEM: Laura will research past costs for wine, platters and parking.

Budget Update submitted after board meeting from Laura Barlow: Here is what we spent in 2018...Parking attendant - \$75; Wine - \$420; unspecified amount (possibly an hors d'oeuvres platter) - \$140 for a total of \$640. I suggest giving Margaret a budget of \$750.

Future Concert Dates – Scott

The following dates are confirmed:

- Spring Concert 2023 – April 22, April 23 with a drech rehearsal on April 21
- Winter Concert 2023- December 8, 9, 10 with a drech rehearsal on December 7

Scott will call SOU in January 2023 to secure dates for the 2024 concert series. The proposed dates are:

- Spring Concert 2024 –
 - o Choice #1 – May 4, 5 with a drech rehearsal on May 3
 - o Choice #2 – April 27, 28 with a drech rehearsal on April 26
 - o Choice #3 – April 20, 21 with a drech rehearsal on April 19
- Winter Concert 2024 – December 13, 14, 15 with a drech on December 12

ACTION ITEM: Mark will check with other valley choirs to determine if December 13, 14, 15 is available to us.

2024 Tour Update – Cynthia

We are going with the Northern Italy itinerary. The contract is ready to sign.

MOTION: Approve itinerary for Northern Italy. MOTION PASSED

There will be a meeting in early 2023 for those interested in the tour. We will get a commitment and a deposit from those people. At that time the board will decide if the numbers are sufficient to go forward with the tour.

Concert Needs – Cynthia

Char Peterson will not be the house manager. Michele Kyle will handle the box office. We still need ushers (2 for Friday and 4 each for Saturday and Sunday) and people to volunteer to find said ushers. There will be an Anniversary Table that will have scrapbooks and a banner and a basket for donations. The donation envelopes will be inserted in the program. We need a volunteer to set up the table. We will not have dessert items for sale at intermission.

ACTION ITEM: Howie will line up the ushers.

2023 Spring Concert Theme – Mark

“**Something to Think About** (serious nature), **Something to Laugh About** (funny [ex. *Father William, Altos Lament*])”

Don Matthews and Livia Genise will reprise a song from Sweeny Todd.

Outreach 2023

We will work/sing with three choirs in Ashland in May 2023. Mark will provide the repertoire. We missed the window to apply for the Rotary grant but we will pursue a grant for the 2024 Outreach.

Meeting Adjourned at 11:43 AM

Next Meeting January 21, 2023 @10am at Ashland Works

Board Meeting Calendar 2022/2023

- January 21, 2023
- February 18
- March 18
- April 15
- May 20